

National Archives and Records Administration

NARA

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Opportunities for Public Comment

NARA posts on this page references to proposed rules (regulations), records schedule notices, and other draft guidance for your comment. We welcome your comments and will consider them carefully. Your comments will be incorporated in a permanent case file associated with the specific document, and may be available for public review.

- [Regulations](#)
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To submit written comments about our services and products, please use our [e-mail boxes](#) for questions, comments, suggestions, and complaints.

NARA Regulations Available for Public Comment

NARA regulations affect the public and/or Federal agencies. These regulations are contained in the [Code of Federal Regulations](#). NARA publishes proposed rules in the *Federal Register* for public comment before changing the regulations.

The following proposed rule has been published for public comment:

[NARA Facilities; Addresses and Hours](#)

Published: 4/15/02 Federal Register at page 18146.

Comments due: 6/14/02

Summary: The National Archives and Records Administration proposes to amend its regulation that lists NARA facilities and hours when the public and other Federal agency staff may use the records in those facilities. This proposed rule includes corrections to email addresses for the Presidential libraries, corrections to phone and fax numbers, and in some cases, modifies the hours that these facilities are open for research. In

addition, NARA is also proposing a uniform policy on research room facility closings for Federal holidays in order to standardize them throughout NARA. This proposed rule affects members of the public who do research at NARA facilities.

Click [here](#) for help accessing the *Federal Register* on line.

Records Schedules Available for Public Comment

NARA publishes notices in the *Federal Register* of proposed Federal agency records schedules that are available for public comment before NARA approves the schedule. Once approved by NARA, records schedules provide mandatory instructions on what happens to records when they are no longer needed for current Government business. The schedules authorize the preservation of records of continuing value in the National Archives of the United States and the destruction, after a specified period, of records lacking administrative, legal, research, or other value.

NARA invites the public to request copies of the schedules and NARA appraisal memorandums on those schedules, and to submit comments on them. Current notices for which the comment period is open are:

- 4/19/02 Notice published on page 19454.
Deadline for requesting copies: 6/3/02.
- 5/10/02 Notice published on page 31842.
Deadline for requesting copies: 6/24/02.
- 5/16/02 Notice published on page 34958.
Deadline for requesting copies: 7/1/02.

Click [here](#) for help accessing the *Federal Register* on line.

Other NARA Requests for Public Comment

NARA publishes notices in the *Federal Register* periodically to request public comment on other proposed actions. The following notices have been published for comment:

- [Information Quality Guidelines](#)

Published: 4/30/02 Federal Register at page 21280.

Comments due: 5/31/02

Summary: NARA is seeking public comment on the draft Information Quality Guidelines. The Guidelines contain NARA's standards of quality, utility, objectivity, and integrity for information that is disseminated to the public, and the administrative procedures for preparing, reviewing, and correcting information products. The Guidelines also describe the mechanisms for the public to request correction of information, and to request reconsideration of a NARA decision to deny a request for correction. NARA will consider public comments in developing the final Information Quality Guidelines.

- **Republication of systems of records notices**

Published: 4/2/02 Federal Register at page 15592.

Comments due: 6/3/02

Summary: The National Archives and Records Administration (NARA) has reviewed and revised all of its Privacy Act Systems of Records notices. NARA is republishing a total of 33 systems. Eleven of the systems include proposed revisions that require an advance period for public comment. The remaining 22 systems include minor corrective and administrative changes that do not meet the criteria established by the Office of Management and Budget (OMB) for either a new or altered system of records. These changes are in compliance with OMB Circular No. A-130, Appendix I. One system (NARA 10-Employee Drug Abuse/Alcoholism Files) is being deleted from the inventory of systems because NARA no longer maintains the information. NARA 10 will be reserved for future usage.

- ***Information Collection.*** Notices on proposed information collections (e.g., forms and surveys completed by non-Federal entities and individuals) describe the collection, how we will use the information, and our estimate of the reporting burden to respondents.

The following proposed information collections have been published in the *Federal Register* for public comment:

- 4/8/02 Notice published on page 16766.
Comments are due by 6/7/02.

- 4/16/02 Notice published on page 18638.
Comments are due by 6/17/02.
- 5/20/02 Notice published on page 35593.
Comments are due by 7/19/02.

[National Archives and Records Administration home page](#)

URL: <http://www.nara.gov/nara/pubcom.html>

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